

Seaport-E Quality Assurance Plan

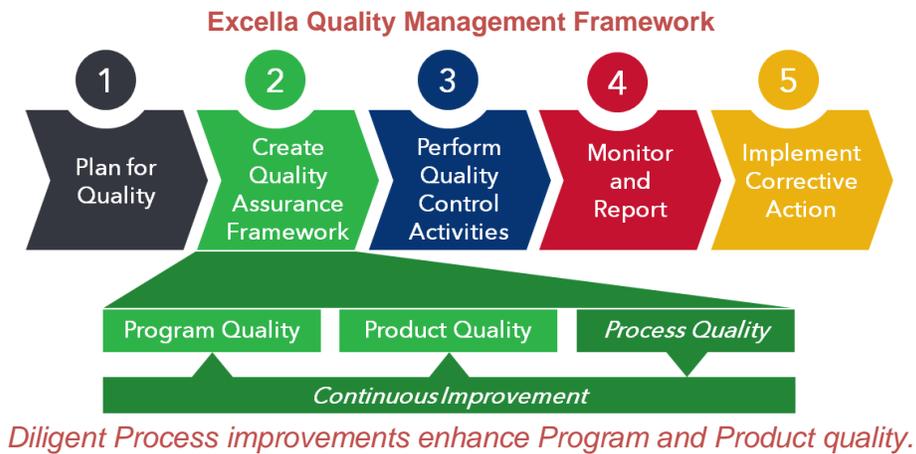


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Excella has developed and quality assurance process that is based in industry best practices and applicable to a program management, training, or system design task order. Excella's Quality Assurance Program Management Process (QAPMP) provides the Navy and Marine Corp with a process that focuses on collaboration, integration, automation, and feedback enabling Excella to effectively achieve the Navy and Marine Corps primary goals of quality and cost savings.



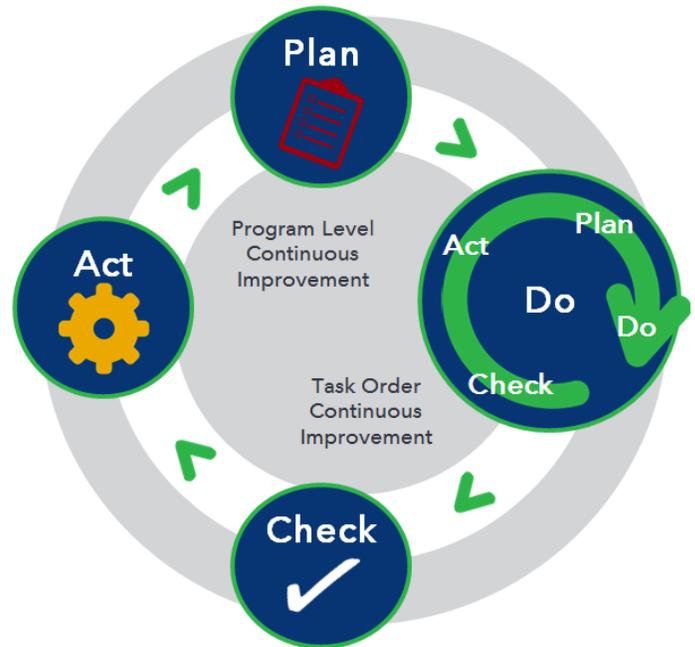
QAPMP's continuous monitoring, inspection, and iterative review of work product ensures gains efficiency in process and maximum possible quality. The QAPMP is not the responsibility of any one individual, but of each and every member of the client and Excella team – to implement controls to enable the development of high quality deliverables.

At the beginning of each project, the Excella team, in partnership with client leadership, develops a quality and management control process. The process will focus on repeatable standards, procedures, and applicable metrics and measurements resulting not only increased quality but a transferable solution for other task orders. The process is iterative constantly updating relative to the task and applicable throughout the lifecycle of the project and compounds in depth as the project matures. When possible – the quality process is reinforced with the daily standup meetings and continuous review of the project activities, risks and product review.

Excella's QAPMP recognizes that successful programs require participation from all levels of the program organization. This quality plan is developed taking into account industry best practices such as Project Management Institute's (PMI) guide to Quality Management. Excella also implements specific corporate quality measures to ensure that work products are being developed and delivered in a timely and accepted fashion. Excella will use surveillance methods to administer Quality Assurance and will perform 100% inspection of deliverables through each stage and or cycles. Excella engages in this level of inspection to affirm all products are of high quality, working and delivered in a timely manner.

As part of the QAPMP process the team focuses on proactively preventing errors, as it is less costly to prevent mistakes than it is to recover from them. To accomplish this goal of prevention, Excella applies a Plan-Do-Check-Act (PDCA) model of continuous improvement both the overall program level and the individual project levels. At the program level, the PDCA cycle is focused on continuous improvement of processes within the program while at the project level, the PDCA cycle is focused on continuous improvement of process execution. This cycle of continuous improvement is ongoing for the life of the program.

Plan-Do-Check-Act (PDCA) Process



Rigorous process aids in achieving quality.